



## DRA PLAYERS AGENT RENEWAL PROCESS

Dear Applicant,

I am pleased that I am now able to send out the renewal forms for the Agent Registration Process. You need to complete the forms and return them to the DRA by 31<sup>st</sup> December 2016.

The DRA welcomes any feedback on the regulations and the process together with any improvements that you think can be made.

I have prepared a step by step guide as to how you complete the process.

Please read these application instructions carefully as any deviation from the prescribed process may cause delay in the process or render your application void.

### Step 1

Complete the attached Players' Agent Renewal Form.

### Step 2

Read and sign the revised Players' Agent Declaration Form.

### Step 4

Please sign and scan in as a Pdf the signed Players Agent Renewal form and the Players Agent Declaration. Email the Players Agent Renewal form and the Players Agent Declaration to The DRA at [info@thedra.co.uk](mailto:info@thedra.co.uk) .

If you are not able to scan in the documents please send them by post to The DRA, 58 St Marys Crescent, Hendon, London NW44LH.

### Step 5

Pay the Players Agents Registration Renewal Fee of £250

- by cheque payable to the '**Darts Regulation Authority**', and sent to the correspondence address below or;
- by bank transfer to RBS, Leamington Spa DRA account, sort code 162315, account number 10095792.
- By PayPal from the DRA website at [www.thedra.co.uk](http://www.thedra.co.uk).

Please use your name as the reference on the payment. If you are paying from abroad you will need the following details:

DRA Account	
Account name	The Darts Regulation Authority
Sort Code	16-23-15
Account number	10095792

IBAN	IBAN GB30 RBOS 1623 1510 0957 92
BIC	BIC RBOS GB 2L
Address	The Royal Bank of Scotland Leamington Spa Branch

**Step 6**

The DRA will complete all the necessary checks to ensure that you still fulfil the requirements as set out in the Players' Agents' Regulations (the "Regulations"). Once this is complete the renewal of your registration will be confirmed.

Please direct any queries regarding the process by email to the Chair of the Darts Regulation Authority at [info@thedra.co.uk](mailto:info@thedra.co.uk).

**Nigel Mawer QPM****Chair of the Darts Regulation Authority****8<sup>th</sup> December 2016**